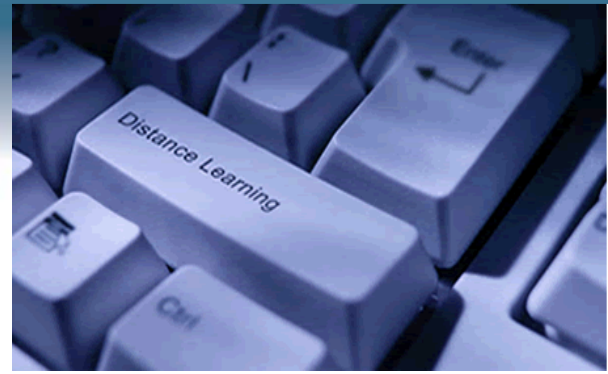




EdWay Online



Certificate in Grant Writing

The Certificate in Grant Writing is perfect for anyone seeking to learn the essentials in writing or acquiring grants for private, public, or government use. If you are thinking of starting a business that utilizes grants you want to learn the essentials of writing, researching, obtaining, maintaining, operations and strategies within the grant system. The Grant Writing Certificate consists of 4 required courses and 5 electives with one final course at the end.

REQUIRED

Introduction to Grant Research

This course covers the diverse types of grants that are available. It will cover corporate, non-profit, education, and government grants that are available. You will learn the basics on how to research for and find available grants as well as how to begin the grant process.

Introduction to Grant Writing

This course equips students with the skills and tools necessary to enter the field of grant writing. It will cover the fundamental elements of a grant proposal such as the objectives, problems addressed, methodology, evaluation and assessments, budget and cover letter, as well as the members involved.

Specialized Techniques for Grant Writing

In this course you will learn that technical writing is a form of communication. You will learn to use it as a type of conversation as well as an interactive process that involves writers and readers who respond to one another. You will learn how to create documents that use explanation, description and intentional direction in order to persuade or direct your readers. You will learn how to develop concise and direct communication with your readers.

Advanced Grant Writing

In this course you will learn how to develop successful and fundable grants. We will focus on the skills needed to prepare professional, competitive and compelling and successful grant proposals. The course includes a lesson on the "Potential Pitfalls" of Grant Writing.

FINAL COURSE

Budgeting Essentials

In this course you are introduced to the fundamentals of the budgeting process including understanding not only how to prepare a budget but how to manage a budget within the context of a hierarchical organizational structure. You will be exposed to the various components of a budget and how they work together as well as how to prepare, organize and structure your budget using basic financial statements.

ELECTIVES

Technical Writing

This course is designed to cover the basic communication needs of students pursuing careers in a highly competitive world of Science, Education, Grant Writing as well as various other high communication based careers. The course covers the topics of style and purpose offering students focused practice with short writing assignments.

Grammar Essentials

In this course you will learn the foundational elements of grammar and the essential writing skills necessary for daily business communications. You will learn how to word, edit, proofread and format basic documents for daily use within an office environment.

Non-Profit Management and Governance

This course will examine the fundamental principles of non-profit management as well as the roles and responsibilities of a non-profit board of directors and the management team. The legal and ethical requirements for non-profit management and governance are also covered.

Business Entity Formation

In this course students will learn how to form, maintain, and dissolve various business entities. Students will have a chance to prepare various documents related to entity formation and maintenance. Students will also learn some of the subtle differences between the various types of entities.

If you are involved with grants you need to learn the essentials of writing, researching, obtaining, maintaining, operations and strategies within the grant system.

LEARNING LIVE AND ONLINE™

We understand that the value of our services is measured by the value it adds to your firm's goals.

www.edway.com

YOUR LEARNING PARTNER™

D: 903.513.8210
F: 469.519.0117
contactus@edway.com